



## COTSWOLD DISTRICT COUNCIL

### **Request for Quotation for the Provision of Rating Surveyor Services for the Property Portfolios of Cotswold District Council, West Oxfordshire District Council and Forest of Dean District Council**

Applications are from suitably qualified organisations who wish to be considered as contractors to Cotswold District Council for the forthcoming requirement.

**Project Title** Provision of Rating Surveyor Services for the Property Portfolios of Cotswold District Council, West Oxfordshire District Council and Forest of Dean District Council

**Project Ref** CDC0018P

**Summary** The Council is looking for suitable Surveyor for the provision of Rating Surveyor Services for the 2017 Rating Lists across the all three council's property portfolios.

This is a collaborative Procurement involving Cotswold District Council, West Oxfordshire District Council and Forest of Dean District Council.

Cotswold District Council is acting as the lead Authority

Please download the Tender documentation from the 'GO Shared Services' Procurement portal.

<https://in-tendhost.co.uk/gosharedservices/asp/Home>

If not previously registered with the portal you will need to complete the supplier registration procedure to enable you to submit your tender.

**Approx. Value** Unknown - Depends on option

**Contract Form** Cotswold District Council standard Terms and Conditions.

**Procedure Type** Open

#### **Estimated Timescales**

Request for Quotation	<b>Friday 25 November 2016</b>
Expression of Interest / Questions of Clarification	<b>17.00 hrs Monday 5 December 2016</b>
Request for Quotation Submission deadline	<b>17.00 hrs Monday 12 December 2016</b>

Evaluation Panel	<b>Tuesday 13 December – Friday 17 December</b>
Contract Award Notification	<b>w/c 19 December</b>

**Questions  
Of  
Clarification**

All correspondence including questions of clarification to made through the GO Shared Services Procurement portal

<https://in-tendhost.co.uk/gosharedservices/asp/Home>

We will endeavour to respond to questions of clarification within 24 hours of receipt. If you do not receive an emailed acknowledgement within this time would you please contact Procurement on 01285 623311 / 01242 775055.

**Returns**

**Tender submission deadline by 1700 hours Monday 12 December 2016**