



Application for prior notification of proposed in respect of permitted development by electronic communications code operators

These notes provide a checklist to determine what information the Council requires to be submitted with your application. If the information that is required is not included with your application, then it will be made invalid and we will not register or process it. In this case, we will try and speak directly to you stating what additional information is required and how this can be supplied.

Please supply one copy of each document and plan. Application forms can be obtained from the Council offices or website www.cotswold.gov.uk. Alternatively online applications can be made via the Planning Portal: www.planningportal.gov.uk

If you are unsure about what needs to be supplied with your application please contact Customer Services (01285 623 000).

Once you have completed this checklist please send it or a copy to us with your application.

Information required	Tick when provided
Completed Application Form	
Evidence Of notice given of the proposed development in accordance with Part 16 of Schedule 2 to the Town and Country Planning (General Permitted Development) (England) Order 2015	
Evidence - Where the development consists of the installation of a mast within three km of the perimeter of an aerodrome: The developer has notified the Civil Aviation Authority, the Secretary of State for Defence or the Aerodrome operator in accordance with Part 16 of Schedule 2 of Town and Country Planning (General Permitted Development) (England) Order 2015	
Correct Fee where necessary: <ul style="list-style-type: none"> • CDC web-site Planning Fees page • Planning Portal Fee Calculator 	
Required Plans. (All plans should indicate: key dimensions and a scale bar. Imperial scales are <u>not</u> acceptable) For further information, e.g. on electronic submission and submitting plans – Making a planning application	
Location Plan: Ordnance survey based, at a scale of 1:1250 or 1:2500. <ul style="list-style-type: none"> • Up-to-date, with north marked, and sufficient to locate the site. • Red outline to application site • Blue outline to other land owned by the applicant. • The plan must cover a large enough area to enable the location to be easily found. 	
Existing and Proposed Block Plan: at a scale of at least 1:500. <ul style="list-style-type: none"> • The existing plan must show the existing structures, boundary treatments, trees etc on the site • The proposed plan must show the proposed development in relation to the site boundaries and other existing buildings on the site. • Any trees or public rights of way affected by the development should be shown 	



Existing and Proposed Elevations at a scale of 1:50 or 1:100. <ul style="list-style-type: none">• Show the proposal in relation to the existing site and adjacent buildings.• All sides of the proposal must be shown and labelled.	
Additional information that may be required	Tick when provided
Biodiversity Survey and Report Required if a statutory wildlife site or legally protected species could be affected. Advice is available from the Council website: When is an assessment required? and What information is needed?	
Telecommunications Supporting Statement Including an International Commission on Non Ionizing Radiation Protection (ICNIRP) Certificate.	

Please Note: Cotswold District Council reserves the right to request further information, not listed above, that is reasonably required for the determination of your application.