

# Cirencester Parking Demand Project Board

## Meeting notes 22 May 2017

**Please note these notes are available to the public except any sections shown in yellow which must remain confidential.**

**Attendees:** Councillors: Cllr. Mark Harris, (Chairman), Cllr. Mark MacKenzie-Charrington, Cllr. Jenny Forde, Officers: Christine Gore, Christine Cushway, Philippa Lowe, Bob McNally and Marie Whiteman (note taker)

**1 Apologies:** Cllr. Chris Hancock, Cllr. Nicholas Parsons and Claire Locke

### **2 Notes of the Last meeting**

The notes of the meeting held on 24<sup>th</sup> April were approved.

Any matters arising will be addressed during the meeting

### **3 Public Engagement**

A public engagement meeting has been arranged for Tuesday 27<sup>th</sup> June from 1530 – 1830. A venue has still to be arranged.

The meeting is open to anyone and everyone and lots of publicity is needed to make everyone aware of the meeting. Press release is ready to go.

### **Updates**

#### **Waterloo development and specification for appointing Architect.**

A lengthy discussion took place about the Waterloo and the appointment of an Architect for the preparation for a detailed planning application for the proposed decked car park. The report for an Architect had been circulated beforehand. This document will be about submitting a planning application for the external building.

Issues discussed included the following:

- Sensitivity of the site
- The design will be a catalyst site
- Environment Agency advise that it must be a standalone car park due to flooding – lines of building should be vertical – look for pictures of good car parks
- How to create a sense of place – Cirencester
- What was discounted and why – it would be useful to know
- Long term maintenance – from a cost point of view the maintenance of the site needs to be taken into account
- Consultation must help shape it
- Engage people as part of the whole development

- Architects to be part of the consultation
- Consultation should not be an opportunity to say we don't want a decked car park
- Parent and child spaces -adjustable spaces - need to investigate options
- Electrical charging points should be installed at the outset
- Signage/lighting to show vacant spaces – Noticeboards at entrance to Cirencester to show where spaces are available
- Need to build a “smart” building – sustainable energy – solar panels – may need to consider extra consultants to support that consideration
- Speak to car park operators to find out about latest technology
- Speak to other Council i.e. Oxford, Swindon to find out what they would have done differently and what worked really well
- Ask selected Architects to speak to the Civic Society
- There will not be a design competition
- Discuss with Highways as traffic studies can take time
- When the report goes to Council to approve the budget it will need to include things like electrical points
- Design for car park link into town being done

If any members of the Board has any more ideas please contact Christine Cushway.

#### **4. Updates**

**Waterloo development** – see above

***Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.***

#### **Chesterton development**

To get contributions from the Chesterton developers towards town centre parking is very complicated. Discussions are taking place and we are taking legal advice as there are lots of technicalities. Christine Gore will let the Board know as soon as she can.

#### **Other updates**

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**Action: Christine Cushway will speak to Laurence King's team about possible flooding issues.**

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## **5. Communications**

1. Bob told the meeting that everything was ready for the engagement meeting when he got the go ahead.
2. Waterloo leaflets have been distributed
3. New banners are needed in the Brewery and Forum car parks to advertise the free parking after 3. The present ones are tatty and falling done. It was suggested that boards would be better than banners.
4. Signs saying "If this car park is full, please try the Waterloo car park"
5. Horizontal banners on lampposts would also be beneficial

**Action: Bob to speak to the Car Park team about items 3, 4 and 5 and to find out how many people visit the car park project board page on the Website.**

## **6. Any other business**

Cirencester Town Council are going to make a "cycle path" a priority

A measurement survey of the Waterloo car park will take place on a Sunday - date to be advised. The car park will be closed for the day.

## **7. Date of next meeting**

The next meeting will take place on Monday 19<sup>th</sup> June 2017 @ 09.15 in the Committee Room.