



Report a change in your circumstances

Please fill in this form to **inform us of changes to your circumstances** and send it to:

Local Taxation Service
Cotswold District Council
Trinity Road
Cirencester
Gloucestershire
GL7 1PX

Date:
Council tax bill number:

Details	Please complete in capital letters
Full name	
Address and postcode	
Contact telephone number:	
Date of change	
Details of the change - (please continue on a separate sheet of paper if necessary)	

Declaration (Please read the declaration carefully before you sign it.)

I declare that the information I have provided is correct to the best of my knowledge. I will let the Council know if there is any change to my circumstances that may affect my Council Tax.

Your signature..... Date.....

The Council are the Data Controllers for the purposes of the Data Protection Legislation
We will only use your personal information in accordance with the Legislation and for the purposes of Revenues & Benefits. We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to.