



## **HOLIDAY ACCOMMODATION ANNUAL AUDIT QUESTIONNAIRE**

Under the terms of both the planning approval and Section 106 Agreement relating to the holiday accommodation at....., there is an obligation to undertake an annual audit of the occupation and Cotswold District Council has prepared this form for such purposes. Furthermore, Cotswold District Council should be advised if it is suspected that owners or occupiers are using their accommodation as their principal or primary residence.

Please complete this questionnaire in accordance with your legal obligations under the s106 Agreement [if a developer/freehold owner] or in accordance with your obligations under the lease with your landlord [if a tenant].

<b>No</b>	<b>QUESTIONS</b>	<b>RESPONSE</b> (documentary evidence may be required)
1.	<u>Holiday Accommodation Address:</u> No: Lake address:	
2.	Has the above property been used for holiday purposes only during the last 12 months?	Yes or No (Please circle)
3.	Please confirm you have a principal or primary residence other than the holiday accommodation and state the full postal address.	
4.	Please indicate how many days a year you and/or others use your holiday accommodation?	

**By signing below, you confirm that you have not been and are not now in breach of your occupation of the property.**

**Name:**

**Signature:**

**Date:**

**Notification: The responses to the above questions will be shared with all other service areas within the Council.**