



Application for removal or variation of a condition following grant of planning permission (s.73 TCPA 1990)

These notes provide a checklist to determine what information the Council requires to be submitted with your application.

If the required information is not provided then your application will be made invalid and we will not process it. In this case, we will try and speak directly to you stating what additional information is required and how and when this can be supplied.

Applications can be submitted online either via the Planning Portal: www.planningportal.gov.uk or <https://iapply.co.uk/>

Alternatively application forms can be downloaded from our website www.cotswold.gov.uk. If submitting a paper copy, please supply one copy of each document/plan. If you are still unsure about what information or plans that need to accompany your application please contact Customer Services (01285 623 000) or email planning.mail@cotswold.gov.uk

Once you have completed this checklist please send it or a copy to us with your application.

All applications must be accompanied by information relevant to the condition to be varied or removed.

Information required	Tick when provided
<p><u>Completed Application Form</u></p> <p>When required:</p> <ul style="list-style-type: none">• All applications <p>Information Required:</p> <p>Correct and fully completed planning application form, including a signed and dated ownership certificate (either A, B, C or D)</p>	
<p>Planning Statement - explaining reasons for seeking variation or removal of conditions</p>	
<p><u>Correct Planning Application Fee</u></p> <ul style="list-style-type: none">• CDC web-site Planning Fees page• Planning Portal Fee Calculator	



<p>Site Location Plan: Ordnance Survey based, at a scale of 1:1250 or 1:2500</p> <p>When required:</p> <ul style="list-style-type: none">• All applications <p>Information Required:</p> <ul style="list-style-type: none">• Up-to-date, with north marked, must cover a large enough area to enable the location to be easily found• Red outline to identify the application site (including visibility splays) and access point to the site from the public highway• Blue outline to identify other land owned by the applicant.	
<p>Additional information that may be required</p>	<p>Tick when provided</p>
<p>Any other plan/s, information or statement/s as may be reasonably required Information necessary to describe the subject of the application e.g. a copy of other plans and drawings or any other relevant additional information. (For further information, e.g. on electronic submission and submitting plans – Making a planning application)</p>	

Please Note: Cotswold District Council reserves the right to request further information, not listed above, that is reasonably required for the determination of your application.